



HANDBOOK 2024

Wallangarra Riding and Pony Club Fletcher Park Moore St Wungong
PO Box 518 Armadale WA 6992

WALLANGARRA RIDING AND PONY CLUB

Welcome to Wallangarra Riding and Pony Club. To ensure our Pony Club is a safe and successful one we have put together some information and rules of the club for your enjoyment and the well-being of both horse and rider.

Please read this information carefully as it will apply to you at some time or another. Please do not hesitate to contact a committee member if you have any queries or problems. If any members have any queries the committee are always available and willing to help.

PONY CLUB VISION:

A life with horses starts here

PONY CLUB AIMS & OBJECTIVES:

To encourage young people to ride and learn to enjoy all approved kinds of sport connected with horse and riding

To provide instruction in horsemastership and to instil in members the proper care of their animals

To promote the highest ideals of fellowship, citizenship, and loyalty and to cultivate strength of character and self-discipline.

PONY CLUB SHARED VALUES:

- Unity
- Kindness
- Innovation
- Accessibility
- Integrity
- Horse Welfare

THE PONY CLUB IN WESTERN AUSTRALIA:

The movement in Western Australia was formed in 1959. There are currently more than 56 pony clubs affiliated with Pony Club WA which are divided into 13 Zones: Avon, Central, Eastern, Great Southern, Hills, Metropolitan, Midland, Northern, North West, South Eastern, South West, Swan and West Coastal.

The Pony Club, through its activities, is a worldwide youth organisation for those interested in horses, ponies and riding. It is the largest association of riders in the world. Pony Club Mission is to remain the largest equestrian organisation in Australia through education, opportunities, enjoyment, and community.

It is a voluntary youth organisation which exists to promote the physical, mental, and spiritual development of young people, encouraging in them an awareness of responsibility, sportsmanship, and citizenship.

The Pony Club differs from other youth movements because the horse is used as the main centre of interest around which to cultivate strength of character and self-discipline.

The OBJECT of the Pony Club is to encourage young people to learn to enjoy all kinds of sport connected with horses and riding and to provide instruction in riding and to instil in members the proper care of their animals.

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COMMITTEE:

The Committee is made up of members and friends of the club whom have been elected at the Annual General Meeting. The purpose of this committee is to ensure that our club is run safely and in accordance with the Pony Club of Western Australia (Pony Club WA) guidelines. The committee oversee the day to day running of the club, which includes organising the rallies, maintenance and improvement of the club grounds, payments of bills, organising and running fund raisers and generally making sure that our club offers its members a well-rounded program.

Members are encouraged to have an input into this club. Committee Meetings are held once a month. Should you have an issue that needs to be raised at a committee meeting we ask that you direct this through one of the committee members who will bring up the request in General Business on your behalf. If you are in attendance at the meeting, the proxy (committee member) may then request that you clarify the issue to the committee.

All enquiries should go through the Club Secretary: wallysecretary@gmail.com.

WALLANGARRA RIDING & PONY CLUB – COMMITTEE 2024

POSITION	NAME	MOBILE	EMAIL
PRESIDENT	NICK WELLS	0433 322 711	wells999@bigpond.net.au
VICE PRESIDENT	KELVIN ANNING	0404090921	lgoundrey@iinet.net.au
TREASURER	LINDA FLETCHER	0437 712 500	linda.fletcher1@bigpond.com
SECRETARY	HAYLEY TAYLOR	0409 977 050	wallysecretary@gmail.com
GENERAL COMMITTEE			
Margaret Barnesby-Johnson			
Jill Kessell, Chief Instructor			
Donna Black			
Julie Cameron			
Philippa O'Callaghan			
Karen Nelson			
Meagan Berzins			
Shari Lindo			
Michelle Dagnall			
Tracy Brimblecombe			
Zoe Nixon			

WALLANGARRA RIDING & PONY CLUB HISTORY:

During 1976 the Wallangarra Pony Club WAs formed by Dawn Murray, who originally belonged to the Kelmscott Pony Club and felt that another club was needed in the area. The site that was ear marked for the proposed pony club, at the corner of Springfield Road and Wallangarra Drive, Bedfordale, was found to be unsuitable. Parents belonging to the Wallangarra PC suggested that the club move to the '10 acre' at the bottom of Moore Street, Wungong, as it was Crown Land, unused and best of all, fully fenced. The Pony Club started off with 6 families, (Murray, Silver, Carmody, Fletcher, Barclay and Versteeg), which included about 16 riding children.

Dawn Murray was Chief Instructor, Matron Silver was our nurse and Ross & Diane Barclay were the 'backbone' of the club. Ross had the tractor and Diane was "Chief Cook". The rest of us were willing workers. Sometimes more will than able. Dawn worked hard to keep us in check while slowly teaching us the true Pony Club WA. We were a close group and it was at this time the fortnightly activity actually commenced. The little club slowly grew to a total of 45 riders.

We suffered the slippery winter conditions of the '10 acre' for 3 years, then enquiries were made, by one of the members, to the possibility of using our present site. The OK was given, and Alan Murray (our first Honorary Member) promptly traversed the bush with a trundle wheel measure and announced our 16 acres to be the correct size for a Cross Country Course. An area was cleared with voluntary help and borrowed machinery. Stalls were erected so that the horses were not tied to the trees. A sleep-out was donated to the club which was moved onto the grounds and used as 'The Club House' and on rally days doubled as the canteen. As one helpful family moved away there was another one to take their place, complete with the necessary machinery to help the club improve.

In 1980, having proved that the Pony Club WAs up and running successfully, the Armadale City Council drew up the first lease of the 16-acre area, which we held for 10 years before renewing it in 1990 with the addition of the adjoining 7 acres, also for a period of another 10 years. About this time the Pony club grounds were officially known as "*Fletcher Park*", and at the same time a separate lease was arranged for the '10 acre', where the Pony Club originally started. In the early 90's the upgrade of club facilities took place under the Government CEP Grants system and in November 1995 the "Club House" was officially opened by the Armadale City Council Mayor, Mr Roger Stubbs.

A new document was drawn up in 2000 incorporating all three areas and offered for lease to the Wallangarra Riding & Pony Club (Inc) for a further period of 5 years with the option to renew for another 5 years, which was done in late December 2005 which took the lease through to 3rd September 2010. The club finalised negotiations with Council for the ongoing Lease of the grounds for 2014 onwards.

The City of Armadale has upgraded facilities at Fletcher Park – the main feature being the Show Jumping Arena. The Wallangarra Adult Riding Club have upgraded the 'white sand' arena fencing and boarding for surface retention and our cross-country course has also seen a major upgrade by the Club up to 1.05. The latest addition to the Wally Family has been a new tractor that can tow trailers, move xc jumps, mow and grade!!

“FLETCHER PARK” IS A DESIGNATED FLORA & FAUNA RESERVE.

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ZONE:

There are currently more than 55 actively operating Pony Clubs affiliated with Pony Club WA. To manage this, the state has been grouped into "Zones". There are 12 Geographical Zones of the Pony Club WA. Wallangarra is a part of the **Metropolitan Zone**. There are five clubs that make up the Metropolitan Zone. These clubs are:

Riverside, Orange Grove, Darling Range, Gosnells and Wallangarra.

Throughout the year there are Zone and Inter Zone events. We encourage riders to compete in these events and represent the Club. Some of these events lead to riders being selected to represent their Zone in Inter Zone or State competitions.

When representing the Zone, representatives ride in the Zone Uniform which is Royal Blue and Black.

The Metropolitan Zone events include:

Showjumping Fun Day:

This event is a Show Jumping competition which includes various height and types of rounds. There are rounds like Equitation which judges you on your presentation and the way you ride the course, you are scored similarly to dressage. Another event is Pairs Jumping where you join up with a club partner and jump the round attempting to stay together.

Lower heights are on the programme to encourage more riders to participate.

Pony Club Festival

This event provides the opportunity for Individual members enter for a low-key fun weekend. There are classes for riders, Pony Club Mount, Show Jumping, Novelties and Fancy Dress in various age groups.

Prince Phillip Mounted Games (PPMG):

A team of five riders compete in several games.

The Prince Philip Mounted Games provides the Pony Club with a competition requiring courage, determination, and all-round riding ability on the part of the rider, and careful and systematic training of the pony. The objective is to encourage a higher standard of riding throughout Pony Club and to stimulate among the future generation a greater interest in riding as a sport and recreation. The PPMG competition is held in 3 Stages. Preliminary events are held prior to the Knockout competition where all registered teams compete against one another. The top twelve senior and junior teams qualify for the State Championships. At the State Championships all teams compete on the Saturday with the top six teams competing on the Sunday.

Quadrathon:

The Quadrathon as the name suggests is a competition which involves 4 disciplines.

These can be Dressage, Cross Country, Barrel Racing and Handy Pony. Riders compete as a Club but also receive awards for individual places.

Novelties Selection Day

Another competition run for our Zone is the Novelty selection day. This encompasses various Novelties or games which tests the skills of both Horse and Riders. These Novelties combine areas such as accuracy and control to speed and courage. As this is titled "Selection Day it is just that, Successful Riders at the Zone competition will be selected to represent the Zone at the State Novelties Championships.

Zone Selection

Selection Days occur before State Championships in Show Jumping, Dressage and Novelties. Riders from all Metropolitan Zone clubs compete against each other to gain selection to represent the Zone

Behaviour for Zone Events:

Members should be aware if they are representing the Pony Club in any shape or form, whether it is Club, Zone, State or Country, that it is expected that their behaviour would never compromise, bring into disrepute, or embarrass the Pony Club Association.

Members should be proud of their involvement in the Pony Club movement and in their uniform. Members should be aware they are under scrutiny by their elders, other Associations and particularly the more junior members of the Pony Club and so should always be setting the example.

ZONE COMMITTEE:

The Zone Committee is made up of representatives from each club within our Zone.

The Zone Committee organise events, co-ordinate selection days for State Championships, co-ordinate C*/K Certificate Programs.

There are 2 or 3 representatives from Wallangarra Riding and Pony Club on Metropolitan Zone.

INSURANCE:

An insurance cover is necessary for every rider and helper. The insurance premium is structured into your annual fees. The fee structure allows for the cover individuals; Junior Rider, Senior Rider, Ready2Ride Rider and Adult Supporter (Parent/Guardian). If at some stage throughout the year another parent/guardian is on the grounds they either have to take out an Adult Supporter membership or remain on the grounds without any cover. Volunteer workers are covered under the Volunteers category at Pony Club WA State Level.

We ask that all riders, parents, and visitors take particular care when on the grounds and that they report all accidents to the Secretary, or a committee member so details of the accident can be recorded.

There is a formal Accident Reporting process to be followed. Signs outlining this are posted in the Club Rooms and every Instructor will have an instruction sheet in their file while on grounds.

Below are the Official Codes of Behaviour as taken from the Pony Club WA Handbook. These rules are to be always adhered to.

Care of the Horse:

The well-being of the horse shall be above the demands of riders, coaches, owners, officials, organisers or sponsors. In the interest of the horse, the fitness and competence of the rider shall be regarded as essential.

Rider

1. Abide by the General Code of Conduct.
2. Ride by the rules.
3. Never argue with an official. If you disagree, have your Team Manager approach the Official during a break or after the competition.
4. Control your temper. Verbal abuse of officials, sledging other competitors, deliberately distracting, or provoking other competitors is not acceptable or permitted behaviours in any sport.
5. Work equally hard for yourself and/or for your team. Your team's performance will benefit; so will you.
6. Be a good sport. Applaud all good efforts whether they are by your team or other competitors. Treat all participants in your sport, as you would like to be treated. Do not interfere with, bully or take unfair advantage of another competitor.
7. Cooperate with your coach, teammates and other competitors. Without them there would be no competition.
8. Participate for your own enjoyment and benefit, not just to please parents and coaches.
9. Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

Parent/Guardian

1. Abide by the General Code of Conduct.
2. Remember that children participate in sport for their enjoyment.
3. Encourage children to participate, do not force them.
4. Focus on the child's efforts and performance rather than winning or losing.
5. Encourage children always to play according to the rules and settle disagreements without resorting to hostility or violence.
6. Never ridicule or yell at a child for making a mistake or losing a competition.
7. Remember that children learn by best example. Appreciate good performances and skilful plays by all participants.
8. Support all efforts to remove verbal and physical abuse from sporting activities.
9. Respect officials' decisions and teach children to do likewise.
10. Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
11. Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

Spectator

1. Abide by the General Code of Conduct.
2. Respect the decisions of officials and teach young people to do the same.
3. Never ridicule or scold a young rider for making a mistake. Positive comments are motivational.
4. Condemn the use of violence in any form, whether it is by other spectators, coaches, officials or riders.
5. Show respect for other competitors. Without them there would be no competition.
6. Do not use violence, harassment or abuse in any form (that is, do not use foul language, sledge or harass riders, coaches, officials or other spectators).
7. Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.

The Codes of Conduct are available for download at the Pony Club WA website. The Codes are for the benefit and protection of us all. Please make yourself familiar with them.

PONY CLUB UNIFORM: (Uniform/Equipment purchases MUST be made on JustGo Shop, show your receipt when collecting uniforms/equipment)

AT RALLIES

This consists of jodhpurs and orange long sleeved polo shirt, Brown or black boots and a riding helmet. There are strict rules around jewellery; this includes body piercing. Riders can also wear official club uniform to rallies. Club jackets are not to be worn during mounted lessons.

OFFICIAL CLUB UNIFORM

This consists of Beige, Bone, White or Fawn jodhpurs, long white Sleeve shirt, bottle green tie, an orange pony club jumper or vest, brown or black boots and a riding helmet. Strict jewellery rules apply. This uniform is to be worn when representing the Club at outside events such as ODE's Dressage Days, Show Jumping etc and for your Certificate examinations.

Riders who are representing the Club at ZONE events will be presented with specific additional uniform/equipment. This will be provided by the Event Co-ordinator.

There are also pony club saddle blankets and hat covers available that can be used at any rally or event. Pony Club WA badges are also available to be worn with your Pony Club Certificate Achievement coloured discs.

- **Please Note: We are a 'Sun Safe' club and promote the slip, slop slap message. Long sleeves are to be worn. Sunscreen is always available at the clubroom and we suggest that parents and non-mounted riders wear a hat.**

The only exception to this is Prince Phillip Mounted Games where the Orange Long Sleeve Polo Top is accepted.

When representing the Zone in a Zone Team you will be required to wear your long sleeved white collared shirt with a Metropolitan Zone jumper and tie, which will be supplied.

PARENT SUPPORTERS

Parent supporters can purchase a top in the reverse colours of the Club Rally shirt. Caps, Jackets and various other supporter clothing items are made available from time to time.

RALLIES

Qualification of a Horse/Rider is to attend 3 Pony Club WA rallies, a minimum of two at your Club (one can be as a visitor at another club). You MUST do a minimum of 3 hours at rally for it to be a qualifying rally.

All members must have a parent present on the grounds or if over 18 years of age another adult. Lead liners must have an adult accompanying them during lessons.

Rallies are run monthly, refer to the 2024 calendar, these dates are subject to change depending on other events, so please check your calendars and watch out in the Newsletters, Email messages and on the Club Facebook Page for any changes.

Arrival at pony club for a rally should ideally be around 7:00am to 7:30am. Settle your horse and then go up to the clubroom. Sign in, then check if there are any changes to your programme for the day. The programme will also be emailed to you prior to the rally. Remember to order and pay for your lunch when you arrive at the Canteen.

All riding members and their parents are required to help set up the Dressage Arenas as well as the Showjumping courses. This is not just a chore that needs to be done but a 'hands on' way of learning about why these arenas are set up in a particular way.

Once your group has completed their set up you need to prepare for your first lesson by either saddling up your horse or getting ready for your first class. You must be at your first-class area before start time. **You are to walk your horses (unmounted)** to these classes ready to be Safety Checked by your instructors.

Each lesson will run for approximately 45 minutes with a 15-minute change-over period to allow you to get to your next lesson. During the rally riders will change instructors for lessons. A special instructor may have been organised for the day and that lesson may be taken by this instructor. You will do three lessons before lunch. You must be ready and at your next lesson area for one lesson after lunch. This will take us through until 2:00pm at this time you will need to take your mount (horse) back to the bays and return to your groups designated pack up duty.

All lessons are conducted in accordance with the Pony Club Syllabus of Instruction for Efficiency Standards. It is not compulsory but is encouraged that riders look to achieve the Efficiency Certificates as outlined below. News will be conducted during the lunch break. Junior Committee meetings may also be held during the lunch break period.

Parents are encouraged to watch their children ride as it is a great opportunity for you to see their progress throughout the rally, however **parents are not allowed to interrupt instructors at any time during or after a lesson.** Should you have any queries please direct these through the Chief Instructor or Rally Co-ordinator.

Rider Responsibilities: Every rider needs to look after their own mounts. Please continually check to see if they have water (especially in hot weather) and that they are securely tied up. Every mount in a bay needs the added safety of a 'bum rope' across the back of the bay. Bays are to be cleaned up at the end of each rally with any hay or manure to be placed in the holding enclosure at the southeast end of the bays. Riders using yards on the floats are also required to clean up their area.

No tack is to be left at any time, hanging on or in close proximity to the bays. This is to prevent the risk of horses damaging the tack.

All riders MUST stay on the designated paths. DO NOT go through any other parts of the reserve.

Riders are requested to advise their attendance (or non-attendance) 2 weeks prior to each rally to enable classes and instructors to be organised.

***If a member is unable to make a rally it is important that you contact the Rally Co-ordinator as soon as possible to let them know, so that they can adjust the program.**

GENERAL CONDITIONS FOR PONY CLUB WA EFFICIENCY TESTS

AGES / CERTIFICATE COLOURS

E Standard	Pale Blue
D Standard	Yellow
D* Standard	Lime green
C Standard	Green
K Standard	Purple
C* Standard	Pink
B Standard	Red
A Standard	Blue

PRE-REQUISITES:

Standards D/D*, C, C* or K, B, and A, must be gained in that order, i.e. each is a pre-requisite for the higher standard. The E Certificate is optional but recommended.

ASSESSOR:

An Assessor/Examiner within a Club may test for E, D and D*. Each State must have a panel of Assessors/Examiners for certificates C and above. Assessors should not test in their own Club.

To remain on the Panel, Assessors/Examiners must be active members of a Pony Club and attend current refresher courses conducted by their State. The names of Assessors/Examiners are available on the Pony Club WA website.

ASSESSMENT CREDITS:

Any section of a Certificate Competency passed by the candidate will be held as credit/s until such time as all sections are passed (maximum two years from original practical Assessment date).

JOURNALS AND WRITTEN PAPERS:

Separate workbooks are no longer provided Pony Club Australia certificates. Candidates will be required to keep a journal for C*/K and above. Written assessments are mandatory for C and above. Candidates will complete an open book assessment as either hard copy or online that will be forwarded to the nominated Assessor.

MANUALS:

Candidates will be required to work through the syllabus using Pony Club Australia resources (i.e., Certificate Manuals). Some independent study is expected for B and A certificates.

CERTIFICATE MANUALS:

Certificate manuals are for sale to members and registered Pony Club coaches, clubs and centres only. These manuals can be purchased from the Pony Club Australia website.

PONY CLUB ACADEMY

The Pony Club Australia Academy is designed to expand and enhance the certificate program by supporting the coaching and certificate manual systems with online content and activities. This enables the use of digital media resources such as YouTube videos, audio clips, online games, interactive presentations, quizzes and online certificate testing/exams. The Pony Club Academy link can found at Pony Club Australia website.

PARENT PARTICIPATION:

Pony Club is a voluntary, non-profit organisation, which functions because parents help. Parent support with setting up on rally days, ground maintenance and running events is needed and very much appreciated. Some parents also become involved in running the club by joining the committee and taking up elected positions. As a member you should feel free to call or email them if you have any queries.

Pony Club, like any other youth movement, needs adults to organise and administer its activities. Some parents will have specialist knowledge of horses and riding while others, less horsey, can be of great assistance. Your own professional knowledge – accountancy, carpentry, computer skills, first aid etc – may be invaluable, so don't be shy about offering. We will take all offers to help. Instructors also need supportive and interested parents to help. From time to time, we will offer some "classes" for parents – e.g. Float parking, ODE etiquette.

Here are some ways families (including children) can help at rallies:

- Be on time
- Be tactful (interested but never interrupt)
- Be helpful (help pick up jumps that have been knocked)
- Be carriers (set up and take down dressage arenas, jumps etc)
- Fulfil your duty when rostered with enthusiasm!
- Help on event days (even if your child is not competing)

BUSY BEES AND CLUB HELPER DUTIES:

Parent help is vitally important to our club as we cannot run without it. Busy Bees will be held regularly throughout the year to clean up the grounds and clubrooms and carry out general maintenance duties. Families are expected to attend at least 2 Busy Bees throughout the year. Each busy bee to be a 3-hour minimum duration.

The first Busy Bee is usually the most demanding one. A lot of leaf litter and honky nuts have accumulated throughout the break which requires a big effort to remove it all. Spiders have also been busy during the summer. Please bring gardening tools and equipment with you.

A Busy Bee is held on the weekend before the event and the Friday before each of the ODE's. Start time is 9:00am and we need as many families as possible to help set up Dressage arenas, organise showjumping equipment and do a general clean-up around the grounds and clubrooms.

A very labour intensive and time-consuming task is preparing the Cross-Country course. For the ODE the preparation starts several weeks before the event with the planning and maintenance on the course. Parents are often engaged with working on the Cross-Country jumps during rallies so please come equipped with some construction tools.

When you come to a Busy Bee you are required to sign in. A file will be available in the clubroom for each rider and adult to sign.

The club regularly runs events in order to fundraise to purchase new equipment and help offset membership fees. Families are expected to assist with the running of at least one of these events in order to fulfil your club helper duty.

PARENT ROSTER:

A Helpers' Roster is drawn up for specific families to help out at rallies by being rostered on for canteen duty or completing helper duties.

The roster will also be sent with the rally information via email before each rally. A copy will also be on display in the clubrooms throughout the year.

There will be a duty roster book that members will have to "sign in" so it can be monitored and attendance noted.

If you are unable to do your roster duties that particular rally it is **YOUR RESPONSIBILITY** to contact another family and arrange a swap. These are good opportunities to meet and get to know other parents in the club.

Those that have not completed their duties and have not attempted to catch up will be put on the waiting list under consideration for membership in 2024.

*Parent or guardian attendance at Pony Club Rally days is compulsory
for children under the age of 18 years*

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FUND RAISING:

Various Fund-raising events will occur throughout the year. These funds keep the club running, assist in buying new equipment and provide the utilities needed for the club to function successfully.

Our club runs an ODE, a Tetrathlon and Training Days as forms of fund raising. Events such as the ODE and the Training Days bring in a lot of money to our club with minimal impact on each family, but there is a lot of preparation before and on the days, so we ask that everyone donate a bit of time to help with these events– many hands make light work!

Pony Club WA E-news

If you would like to be kept up to date with all that is happening in our state, you can register at the Pony Club of Western Australia website and you will be sent a weekly e-blast. There is a lot of very useful and important information which gets sent out on these e-blasts.

WORKING WITH CHILDREN

All volunteers, employees and employers who work with children **MUST** have a Working with Children Check.

You are a volunteer and must apply for registration if:

1. You work with children more than 5 times in a year.
2. You are working with children under 18 years of age.
3. You are not working with your own child/children.
4. You are over the age of 18
5. You are supervising volunteers who are children.

Forms are available at the Post Office and there is a small lodgement fee. Once you have received your CARD and NOTICE NUMBER, please show it to an official committee member so your number can be recorded.

CHILD SAFE SPORT FRAMEWORK

Pony Club WA is committed to the safety and well-being of all children and young people who participate in our sport or access our services. We support the rights of the child and will act at all times to ensure that a child-safe environment is maintained.

We acknowledge the valuable contribution made by our staff, members and volunteers and we encourage their active participation in providing a safe, fair and inclusive environment for all participants.

The Pony Club WA Member Protection Policy outlines the Association's position on:

- Child Protection
- Taking Images of Children
- Anti-Discrimination and Harassment
- Intimate relationships
- Pregnancy
- Gender identity
- Responsible Service and Consumption of Alcohol
- Smoke-Free Environment
- Bullying
- Social Networking

The following documents are available of the Pony Club Australia and WA website:

PCA CHILD SAFETY Statement of Commitment

PCA CHILD SAFETY Code of conduct

Mandatory Reporting Requirements

If you believe a child is in immediate danger or a life-threatening situation, contact the Police immediately on 000.

Fact sheets on reporting allegations of child abuse in different states and territories are available [here](#).

Pony Club WA will treat any allegation of child abuse or neglect promptly, seriously and with a high degree of sensitivity.

All people working with Pony Club WA in a paid or unpaid capacity have a duty to report any concerns to the appropriate authorities, following the steps outlined in Appendix 1 of the Member Protection Policy: Procedure for Handling Allegations of Child Abuse

PONY CLUB WA PHOTOGRAPHIC AND PUBLICATIONS POLICY

Children should be free to participate in sport and recreation without undue exposure to the risk of child abuse.

The Pony Club WA supports and encourages initiatives to make sport and recreation safer for children and acknowledges that there is legislation that supports the child's right (Refer the Pony Club WA's Child Protection Policy)

Federal privacy laws protect the personal information of adults and children and images of individuals in photographs may be treated as personal information where a person's identity is clear or can be reasonably worked out from that image. However, there is no common law right to privacy in Australian law so where a situation is not clear you should contact the Office of Federal Privacy Commissioner or visit <http://www.privacy.gov.au>

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The Pony Club WA, it's Zones and Clubs publish numerous materials including, but not limited to, web sites, event programs, E-mail blasts, newsletters, newspaper articles and advertisements.

Photographing and naming children involved in sport and recreation activities in publications which is in the public domain can put children at risk (particularly if the images are being posted on websites or distributed in publications),

The Policy is provided to help Clubs, Zones, Sub Committees, parents and organisers ensure that children are not placed at risk of abuse or exploitation when participating in Pony Club activities.

If parents or other spectators are intending to photograph or video an event they should also be aware of the Pony Club WA Policy.

Competitors and parents are to be informed of their rights and the ability to report their concerns re inappropriate photography to the organiser.

Be vigilant about people taking photographs at any Pony Club activity.

Concerns regarding inappropriate or intrusive photography are to be reported to the event organiser or the Pony Club WA and recorded in the same manner as any other child protection concern.

SENIOR SECONDARY GRADUATION CERTIFICATES

The Government of Western Australian Curriculum Council has endorsed the following courses:

Pony Club of WA: PCA Efficiency Standards C, K, C*, B, H and A

Pony Club of WA: Preliminary Coaching

Pony Club of WA: Level 1 General Coaching

Pony Club of WA: Level 1 Games Specific Coaching

Pony Club of WA: Level 1 General plus Mounted Games Coaching

From 2009 Students completing these programs can count this learning towards their Senior Secondary Graduation Certificate – the Western Australian Certificate of Education (WACE).

Further information can be obtained from the club, by contacting Pony Club WA or through the website www.curriculum.wa.edu.au.

PONY CLUB WA SOCIAL MEDIA POLICY

Purpose

Social media provides an excellent opportunity for people to gather in online communities of shared interest and create, share or utilise the content. The interest and participation in social media is growing very quickly and this also extends to organisations who are recognising that social media offers new opportunities to communicate with members.

Pony Club WA sees social media as an important tool of corporate and business engagement. Pony Club WA's principles of Social Media Engagement are designed to protect the interests of the Pony Club WA Executive, employees and the organisation.

The essential guiding principles are:

1. Ensure that you are fully aware who you are representing.
2. All references to Pony Club WA are correct, accurate and in line with the Confidentiality and Intellectual Property Policies of Pony Club WA.
3. Demonstrate respect for the individual and communities with which you interact at all times.

Application

Social Media Engagement is a policy of Pony Club WA, and it applies to all Pony Club WA Executive, employees, volunteers, members and contractors and to any other person who is notified that this policy applies to them.

The policy applies to the business of Pony Club WA and not to personal use of social media where no reference is made to Pony Club WA or any of its business, members or associated activities.

If you require clarification about aspects of this policy and how it applies to your own circumstances, please discuss this with the President or Executive Officer.

Policy

Pony Club WA appreciates the value in using social media to build relationships with members and other relevant stakeholders.

If you are officially appointed to represent PONY CLUB WA in social media, or if you are discussing PONY CLUB WA or PONY CLUB WA business related issues in your personal use of social media platforms, you are required to follow this Policy.

Social media tools include:

- social networking sites e.g., Facebook
- video and photo sharing websites e.g. YouTube
- micro-blogging sites e.g., Twitter
- weblogs, including corporate blogs, personal blogs or blogs hosted by traditional media publications
- forums and discussion boards such as Yahoo! Groups or Google Groups
- Online encyclopaedias such as Wikipedia
- any other web sites that allow individual users or companies to use simple publishing tools.

There are two ways that this policy will apply to you.

- You are appointed to represent Pony Club WA on social media platforms and are using a social media platform for business purposes. Further information is outlined below.
- You choose to make references to Pony Club WA, its people, products or services, and/or other business-related individuals or organisations when you are using a social media platform in a personal capacity. Further information is outlined in below.

Pony Club WA's Social Media Engagement Policy does not apply to personal use of social media platforms where you make no reference to **Social Media Engagement for Business Purposes**

Responsibility

You are required to:

- Ensure that any content you publish is factually accurate and complies with relevant company policies, particularly those relating to confidentiality and disclosure (see References section below).
- Ensure that you have received the appropriate internal clearances and approvals in accordance with Pony Club WA's policy for releasing information in the public domain
- Only offer advice, support or comment on topics that fall within your area of responsibility at Pony Club WA. For other matters, seek advice from management alert, if the situation requires a real time response; let the other party know that the request has reached Pony Club WA for response.
- Ensure you do not post material that is obscene, defamatory, threatening, harassing, discriminatory or hateful to another person or entity (including horses), including Pony Club WA, its members, employees, its contractors, its partners, its competitors and/or other business-related individuals or organisations.
- Ensure you do not disclose other people's personal information in social media venues, and comply with the Privacy Policy

Respect

You are required to:

- Be respectful of all individuals and communities with which you interact online.
- Be polite and respectful of others' opinions, even in times of heated discussion and debate.
- Adhere to the Terms of Use and seek to conform to the cultural and behavioural norms, of the social media platform being used.
- Respect copyright, privacy, financial disclosure and other applicable laws when publishing on social media platforms.
- Check with the Pony Club WA EO if you are not certain about what you can reproduce or disclose on social media platforms.

Personal Uses of Social Media Platforms

This Social Media Engagement policy is applied if you choose to make references to Pony Club WA, its people, members or services, its competitors, and/or other business-related individuals or organisations when you are using a social media platform in a personal capacity. It is important in these circumstances that readers of your posts do not misconstrue your personal comments as representing an official Pony Club WA position.

Breach of Policy

As is the case with all of Pony Club WA's policies and procedures, if you do not comply with this Policy, you may face disciplinary action. This disciplinary action may involve a verbal or written warning or, in serious cases, termination of your employment or engagement with Pony Club WA.

WALLANGARRA RIDING & PONY CLUB (Inc)

PROPOSED FEES & BREAKDOWN FOR 2024

1 Child + 1 Adult Supporter	\$470.45	
	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
	\$240.00	Rally Fees (To pay Instructors)
	\$ 7.50	Administration costs
2 Children + 1 Adult	\$883.40	
Child 1	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 2	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 1	\$240.00	Rally Fees (To pay Instructors)
Child 2	\$190.00	Rally Fees (To pay Instructors)
	\$ 7.50	Administration costs
3 Children + 1 Adult	\$1276.35	
Child 1	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 2	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 3	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 1	\$240.00	Rally Fees (To pay Instructors)
Child 2	\$190.00	Rally Fees (To pay Instructors)
Child 3	\$170.00	Rally Fees (To pay Instructors)
	\$ 7.50	Administration costs
4 Children + 1 Adult	\$1669.30	
Child 1	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 2	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 3	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 4	\$222.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$140.00)
Child 1	\$240.00	Rally Fees (To pay Instructors)
Child 2	\$190.00	Rally Fees (To pay Instructors)
Child 3	\$170.00	Rally Fees (To pay Instructors)
Child 4	\$170.00	Rally Fees (To pay Instructors)
	\$ 7.50	Administration costs
Ready to Ride (Lead Rider under 10)	\$345.45	
	\$137.95	Pony Club (Ins \$45.25, PCA \$37.70, WA \$55.00)
	\$200.00	Rally Fees (To pay Instructors)
	\$ 7.50	Administration costs
Extra Adult Supporter \$ 0.00		Adult Supporter Mounted \$240.95